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# COUNTY OF YORK

## MEMORANDUM

**DATE:** November 17, 1999 (BOS Mtg. 12/1/99)

**TO:** York County Board of Supervisors

**FROM:** Daniel M. Stuck, County Administrator 

**SUBJECT:** Engineering Contract for Dare Heights Area

In accordance with the schedule of projects outlined in the Utilities Strategic Capital Plan, Environmental and Development Services (EDS) requested engineering proposals for the design of the Dare Heights Sanitary Sewer Project. Fourteen proposals were received and reviewed by a selection committee consisting of four engineers from EDS and one purchasing representative from Financial and Management Services. Three firms were short-listed and subsequently interviewed for this project.

Negotiations commenced and were concluded with the engineering firm ranked first by the selection committee, URS Greiner Woodward Clyde. The negotiated contract price totals \$149,983. The current appropriation by the Board of Supervisors for this project is \$100,000, which was based on very limited project data that is at least five years old. The Department of Environmental and Development Services is requesting an additional appropriation from the Water and Sewer Extension Fund of \$53,000 to fully cover the engineering services and to have a balance of \$3,017 for miscellaneous project costs.

The Utilities Strategic Capital Plan presented to the Board on November 10, 1999 reflects this additional appropriation in the cash flow model. Therefore, the additional appropriation will not affect the proposed project schedules as submitted.

I recommend adoption of Resolution R99-220.

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**Dare Heights Area**  
**Sanitary Sewer Extension**

**Service Area Boundary:** 

Map Prepared by: Environmental and Development Services  
November 11, 1997



BOARD OF SUPERVISORS  
COUNTY OF YORK  
YORKTOWN, VIRGINIA

Resolution

At a regular meeting of the York County Board of Supervisors held in the Board Room, York County Finance Building, Yorktown, Virginia, on the \_\_\_\_ day of \_\_\_\_\_, 1999:

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Present

Vote

Sheila S. Noll, Chairman  
James W. Funk, Vice Chairman  
Walter C. Zaremba  
Albert R. Meadows  
Jere M. Mills

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A RESOLUTION TO AUTHORIZE THE PROCUREMENT OF DESIGN SERVICES FOR THE DARE HEIGHTS SANITARY SEWER PROJECT AND TO APPROPRIATE AN ADDITIONAL \$53,000 FOR THIS PROJECT

WHEREAS, it is the policy of the Board of Supervisors that all procurements of goods and services by the County involving the expenditure of \$30,000 or more be submitted to the Board for its review and approval; and

WHEREAS, the County Administrator has determined that the following procurement is necessary and desirable, and that applicable laws, ordinances, and regulations have been complied with; and

WHEREAS, an additional appropriation of \$53,000 from the Water and Sewer Extension Fund is required to fully fund the engineering phase of this project;

NOW, THEREFORE, BE IT RESOLVED by the York County Board of Supervisors this \_\_\_\_ day of \_\_\_\_\_, 1999, that the County Administrator be, and hereby is, authorized to conclude the procurement of engineering services for the Dare Heights Sanitary Sewer Project, and to execute a contract with URS Greiner Woodward Clyde in the amount of \$149,983.

BE IT FURTHER RESOLVED that additional funding of \$53,000 be, and hereby is appropriated from the Water and Sewer Extension Fund for the Dare Heights Sanitary Sewer Project.